



**Palm Beach County Health Department**  
**Plan Review & Permits**                      **561-837-5900**

**CHECKLIST FOR SEWAGE COLLECTION SYSTEM PERMIT**

**A. General Requirements (Chapter 62-604 and 62-4, Florida Administrative Code) & (Chapter 403, Florida Statutes)**

- A check, in the amount of \$250/ \$500, made payable to the Palm Beach County Health Department.
- Plans must be ( ) signed and ( ) sealed by a professional engineer registered in the State of Florida.
- Site location map.     Four sets of plans are required (use same plans for water and sewer)
- Supplemental form (PBCHD 62-604 Supplement) for systems where the utility does not operate the serving wastewater treatment facility.
- Each sheet of the plans must be stamped for projects served by Palm Beach County Utilities or Seacoast Utility Authority.

The following items on the application are incomplete and/or need revision:

- Original signature of applicant with title.     Letter of authorization for applicant.
- Original ( ) signature and ( ) seal of engineer of record.     Signature of utility.
- Original engineer's initials on applicable items in Section 5A.     Explanation in Section 5B for each item number marked NA or X.

The following requirements on the plans are incomplete and/or need revision:

- Horizontal and vertical separations at water main crossing sewer, storm drain, force main or reclaim water are dimensioned at each location.
- The water/gravity sewer/force main/sewer lateral separation statement is incomplete, incorrect, or not present. (see F.A.C. 62-604.400(2)(j))
- Trench detail     Pavement restoration or jack and bore details.
- Manholes;  Regular manhole,  Drop manhole
- Canal crossing (62-604.400(2)(k)(1-5)
  - subaqueous are buried at least three (3) feet below the design or actual bottom,
  - permanent warning signs,  gate valves on both sides,  suitable pipe material,
  - air release valve,     aerial crossing has sufficient clearance
- Required slope of gravity sewer lines is insufficient;  show profiles for all manhole sections
- Show length of sewer line between manholes, slope, size, and pipe material.

**B. ADDITIONAL REQUIREMENTS:**

- Provide certification that the existing sewer system is adequate for the additional flow at peak period (more than 10,000 gpd).
- Show Wellfield Protection Zones 1 and 2. All gravity lines located within Zone 1 or 2 must be constructed to force main standards and pressure tested.